

Dear Horse Camp volunteer,

We at Salt Fork State Park would like to thank you for taking an interest in our Horseman's Camp and volunteering to help us make a difference. When you arrive in the park, you will need to stop by the camp check-in and obtain your ID badge and any equipment you may need. In the horse camp area, there is a designated site marked with a sign, for your equipment. A park employee may check in with you occasionally to see who is already registered and check for any complaints or problems you might have encountered. Please fill out your daily log with jobs completed and return it to the camp check-in office, along with your badge, upon your departure.

The following is a list of specific duties we like to see completed by our horse camp Volunteers:

- Check with new arrivals to make sure they get registered. Please feel free to grab a handful of envelopes and pass them out to new arrivals, rather than simply directing them to the registration box. The importance of this duty cannot be stressed enough. As someone who is nearly always in camp, seeing everyone come and go, we depend on our volunteers to make sure everyone gets registered. Keeping registration numbers up is vital to the horse camp's continued success.
- Check camp area for general litter and dispose of in dumpsters(garbage bags are available from the camp office if needed)
- Advise people of horse camp rules and regulations. The rules are in place for the benefit of the park, and other guests. If a problem should arise, please contact a campground staff member, or a park officer.
- In restroom area, check for general cleanliness, pick up litter, knock down cobwebs, check for toilet paper, etc. Again, if a serious problem arises, contact park staff.
- Advise campers to spread manure in the woods. Please provide them assistance and/or encouragement in doing so. Shovels, for your use, are available from the camp office.
- See that picnic table and fire rings are distributed evenly throughout the camp. Try and move the fire rings around as little as possible.
- When the camp is very busy, please gently direct "day users" to park in the designated day use parking across from the horse camp, on Park Road 4, also in the day use area of the horse camp located in the loop on the right when entering.
- Lastly, in the case of any fee increases or policy /rule changes- even if you personally disagree with the fee increases- as a camp host, you are acting as a representative of Salt Fork, it is your duty to do your best to support park policies and conduct yourself in a professional manner.

Again, thank you for your help and hard work. Let us know any way if we can be of assistance during your stay. Please enjoy your working-stay at Salt Fork State Park.

Thank you,  
Salt Fork Staff